

IMMANUEL PRESBYTERIAN CHURCH

DRAFT - February 2018

PLANNED MAINTENANCE SCHEDULE

2018-2020

**IMMANUEL PRESBYTERIAN CHURCH
PLANNED MAINTENANCE SCHEDULE**

2018 - 2020

Sheet 1

| Year | 2018 | | 2019 | | 2020 | |
|---|----------------------|-----------|----------------------|-----------|----------------------|-----------|
| Architectural and Building - External Works - Grounds | | | | | | |
| Item | Details | Estimate | Details | Estimate | Details | Estimate |
| Carpark/Footpaths/Kerbs | General Maintenance | £100.00 | General Maintenance | £100.00 | General Maintenance | £100.00 |
| Channels and gullies | Cleaning | £100.00 | Cleaning | £100.00 | Cleaning | £100.00 |
| Gates and Railings | Redecoration | £2,000.00 | | | | |
| Boundary walls | General Maintenance | £0.00 | General Maintenance | £100.00 | General Maintenance | £0.00 |
| Planted areas / vegetation / | General Maintenance | £100.00 | General Maintenance | £100.00 | General Maintenance | £100.00 |
| Signage | Posters/ Maintenance | £500.00 | Posters/ Maintenance | £300.00 | Posters/ Maintenance | £350.00 |
| Salt/Grit | | £100.00 | | £100.00 | | £120.00 |
| | | | | | | |
| Architectural and Building - External Works - Main Buildings and Halls | | | | | | |
| Item | Details | Estimate | Details | Estimate | Details | Estimate |
| Roofs- Pitched | | | | | | |
| Slates - Ridges / Hips | General Maintenance | £1,000.00 | General Maintenance | £200.00 | General Maintenance | £200.00 |
| Fascias and Soffitts | General Maintenance | £50.00 | General Maintenance | £100.00 | General Maintenance | £100.00 |
| Flashings | General Maintenance | £100.00 | General Maintenance | £100.00 | General Maintenance | £100.00 |
| Gutters/ Downpipes/ Rainwater goods | Annual Maintenance | £200.00 | Annual Maintenance | £250.00 | Annual Maintenance | £300.00 |
| | | | | | | |
| Roofs - Flat | | | | | | |
| Flashing / Coverings | General Maintenance | £100.00 | General Maintenance | £100.00 | General Maintenance | £100.00 |
| | | | | | | |
| Walls | | | | | | |
| Brickwork | Cleaning | £300.00 | Cleaning | £300.00 | Repointing | £2,000.00 |
| Air vents / grilles | Replacement | £50.00 | | | | |
| Masonry | Redecoration | £75.00 | Redecoration | £75.00 | Redecoration | £75.00 |
| Plaster Repairs | | £200.00 | | £200.00 | | £200.00 |
| Simms Hall Structural Repairs | | £500.00 | | | | |
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| Sheet 1 Sub- Totals | 2018 Sub- total | £5,475.00 | 2019 Sub- total | £2,125.00 | 2020 Sub- total | £3,845.00 |

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2018 - 2020

Sheet 3

| Year | 2018 | | 2019 | | 2020 | |
|---|-----------------------------|-----------|-----------------------|-----------|-----------------------|-----------|
| Architectural and Building - Internal Works - Main Buildings and Halls | | | | | | |
| Item | Details | Estimate | Details | Estimate | Details | Estimate |
| Doors | | | | | | |
| Servicing / Repairs | Annual Maintenance | £200.00 | Annual Maintenance | £200.00 | Annual Maintenance | £200.00 |
| Ironmongery Repair / replace | General Maintenance | £200.00 | General Maintenance | £200.00 | General Maintenance | £200.00 |
| Replacement | | £0.00 | | £0.00 | | £0.00 |
| Glazing repairs | General Maintenance | £300.00 | General Maintenance | £300.00 | General Maintenance | £300.00 |
| Redecoration | Misc. Doors | £100.00 | Misc. Doors | £100.00 | Misc. Doors | £150.00 |
| Windows | | | | | | |
| Cleaning | | £100.00 | | £100.00 | | £100.00 |
| Servicing / Repairs | | £200.00 | | £200.00 | | £200.00 |
| Ceilings | | | | | | |
| Replacement ceiling tiles | General Maintenance | £75.00 | General Maintenance | £75.00 | General Maintenance | £75.00 |
| Redecoration | | £100.00 | | £100.00 | | £100.00 |
| Walls | | | | | | |
| Plaster repairs | | £900.00 | | £300.00 | | £300.00 |
| Redecoration | | | | | | |
| | Rooms to be confirmed | £2,000.00 | Rooms to be confirmed | £2,000.00 | Rooms to be confirmed | £2,000.00 |
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| Floors | | | | | | |
| Cleaning | | £500.00 | | £500.00 | | £500.00 |
| Replacement carpets/ vinyl | Church Foyer / Main Kitchen | £4,000.00 | | | | |
| Timber floors | General Maintenance | £500.00 | General Maintenance | £500.00 | General Maintenance | £500.00 |
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| Sheet 3 Sub- Totals | 2018 Sub- total | £9,175.00 | 2019 Sub- total | £4,575.00 | 2020 Sub- total | £4,625.00 |

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2018 - 2020

Sheet 4

| Year | 2018 | | 2019 | | 2020 | |
|---|-----------------------|-----------|-----------------------|-----------|-----------------------|-----------|
| Architectural and Building - Internal Works - Main Buildings and Halls | | | | | | |
| Item | Details | Estimate | Details | Estimate | Details | Estimate |
| Miscellaneous | | | | | | |
| Woodwork repairs/ redecoration | Skirting/Architraves | £100.00 | Skirting/Architraves | £100.00 | Skirting/Architraves | £100.00 |
| Furniture and fittings | | | | | | |
| Chairs | | tbc | | tbc | | tbc |
| Tables | | tbc | | tbc | | tbc |
| Pews | | tbc | | tbc | | tbc |
| Curtains / Track / Fittings | | tbc | | tbc | | tbc |
| Noticeboards | | £100.00 | | tbc | | tbc |
| Miscellaneous Items | | | | | | |
| Toilets | Sanitary Boxes | £200.00 | Sanitary Boxes | £200.00 | Sanitary Boxes | £240.00 |
| Fire Extinguishers | Servicing | £150.00 | Servicing | £175.00 | Servicing | £200.00 |
| Mini Bus | Maintenance/insurance | £3,000.00 | Maintenance/insurance | £3,500.00 | Maintenance/insurance | £4,000.00 |
| Sheet 4 Sub- Totals | 2018 Sub- total | £3,550.00 | 2019 Sub- total | £3,975.00 | 2020 Sub- total | £4,540.00 |

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2018 - 2020

Sheet 5

| Year | 2018 | | 2019 | | 2020 | |
|--|--------------------|------------|-----------------------|------------|--------------------|-----------|
| Mechanical and Electrical - External Works - Main Buildings and Halls | | | | | | |
| Item | Details | Estimate | Details | Estimate | Details | Estimate |
| Car Park Lighting | re-lamping | £400.00 | re-lamping | £400.00 | re-lamping | £500.00 |
| Mechanical and Electrical - Internal Works - Main Buildings and Halls | | | | | | |
| Fire Alarm | Annual Maintenance | £350.00 | Annual Maintenance | £400.00 | Annual Maintenance | £500.00 |
| Intruder Alarm | Annual Maintenance | £200.00 | Annual Maintenance | £250.00 | Annual Maintenance | £350.00 |
| AV / PA | Annual Maintenance | £850.00 | Annual Maintenance | £925.00 | Annual Maintenance | £1,000.00 |
| Boilers inc controls | Annual Maintenance | £1,000.00 | Annual Maintenance | £850.00 | Annual Maintenance | £850.00 |
| General Electrics re lamping etc | Annual Maintenance | £1,000.00 | Annual Maintenance | £1,250.00 | Annual Maintenance | £1,250.00 |
| Upgrade to AV / PA System | Equipment upgrade | £0.00 | New HD Cameras | £0.00 | Equipment upgrade | £750.00 |
| Replace lighting in Simms Hall | | | New Lighting Fittings | £7,000.00 | | |
| Main Church Building | Re-lamping | £1,500.00 | | | | £1,500.00 |
| Fixed Wire Test Church & Halls | Inc. PAT Testing | £5,000.00 | | | | |
| Lift Servicing | Annual Maintenance | £400.00 | Annual Maintenance | £450.00 | Annual Maintenance | £500.00 |
| Heating System Repairs | Flushing | £750.00 | | | | |
| Clorination of Cold Water System | | | | £750.00 | | |
| Sheet 5 Sub- Totals | 2018 Sub- total | £11,450.00 | 2019 Sub- total | £12,275.00 | 2020 Sub- total | £7,200.00 |

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2018 - 2020

Sheet 6

| Year | 2018 | | 2019 | | 2020 | |
|---|---------------------|-----------|---------------------|-----------|---------------------|-----------|
| Mechanical and Electrical Works - Manse | | | | | | |
| Item | Details | Estimate | Details | Estimate | Details | Estimate |
| Intruder Alarm | Annual Maintenance | £100.00 | Annual Maintenance | £100.00 | Annual Maintenance | £125.00 |
| Boiler Maintenance | Annual Maintenance | £100.00 | Annual Maintenance | £100.00 | Annual Maintenance | £125.00 |
| General Electrics | General Maintenance | £100.00 | General Maintenance | £100.00 | General Maintenance | £125.00 |
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| Building and Architectural Works - Manse | | | | | | |
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| General and Emergency Maintenance and Repairs | | £1,500.00 | | £1,750.00 | | £2,000.00 |
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| Sheet 6 Sub- Totals | 2018 Sub- total | £1,800.00 | 2019 Sub- total | £2,050.00 | 2020 Sub- total | £2,375.00 |

